

Government Polytechnic Institute Sardar Garhi, Peshawar

MODEL INSTITUTE ACCREDITED WITH NAVTTC ISLAMABAD

PROSPECTUS

SESSION 2025-26 & ONWARDS

For admission in Diploma of Associate Engineer
3 Year Diploma Program

- DAE Civil
- DAE Electrical
- DAE Electronics



**Diploma in
Information
Technology
(DIT)**



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بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ

Quality Statement

وَأَنْزَلْنَا الْحَدِيدَ فِيهِ بَأْسٌ شَدِيدٌ وَمَنَافِعُ لِلنَّاسِ

اور ہم نے لوہے کو پیدا کیا جس میں شدید ہیئت ہے اور اس میں لوگوں کے لئے طرح طرح کے فائدے بھی ہیں۔ (سورۃ الحديد 25)

Vision

Prosperous and economically stable Khyber Pakhtunkhwa through competitive skilled work force for meeting domestic and global market demand.

Mission

Youth engagement in demand driven skilled training in sync with the market-based technology for improved employability and meaningful contribution to the socio- economic development of Khyber Pakhtunkhwa.

Objectives

- Impart such technical education and vocational skills through institutions under its administrative and regulatory control, which:
 - is based on syllabi acceptable internationally,
 - is accredited with national and international institutions,
 - is responsive to the market needs and provides nationally and internationally acceptable hands-on experience to its trainees.
- Improving Access, Equity and Employability
- Assuring Quality (In line with National Skill Strategy - NSS and TEVTA Act-2015)



Message from the Chairman

Khyber Pakhtunkhwa Technical Education & Vocational Training Authority
(KP-TEVTA)

Dear Students/ Parents,

Welcome to Government Polytechnic Institute, Sardar Garhi, Peshawar

Choosing the right technology or trade is one of the most important decisions you will make. We, the TEVTA team, are pleased that you are considering studying at our TEVTA institutes to gain knowledge, skills, and the right attitude to equip yourself with the latest technological demands both locally and internationally.

The purpose of establishing KP-TEVTA is to facilitate the students and trainees of Khyber Pakhtunkhwa province by providing market-based and employer-oriented, competency-based curricula, highly skilled and trained staff, sufficient raw materials for practical work, and institutes linked with industry and employers. These efforts aim to meet the competitive skilled manpower needs of both the public and private sectors, within the country and abroad.

We hope that during your studies or training at these institutes or vocational centers, you will acquire knowledge, skills, and a work-friendly attitude, which will undoubtedly serve as effective tools in seeking employment or becoming a self-employed entrepreneur.

Let me take this opportunity to inform parents and guardians about the bright job prospects awaiting their children and wards, both nationally and globally. The establishment of KP-TEVTA supports the efforts of the Government of Pakistan, particularly the Government of Khyber Pakhtunkhwa, toward achieving national self-reliance and poverty alleviation. My KP-TEVTA team warmly welcomes you to our institute.

Mr. Tufail Anjum
SACM for Technical Education
Chairman KP-TEVTA



Message from the Managing Director

Khyber Pakhtunkhwa Technical Education & Vocational Training Authority
(KP-TEVTA)

Dear Students/ Parents,

It is my great pleasure to welcome you to the world of Technical and Vocational Education and Training (TVET) under KP-TEVTA. As we step further into the 21st century, TVET is no longer just a pathway to employment, it is the cornerstone of innovation, economic growth, and social development.

At KP-TEVTA, we believe that skills shape futures. With 107 Technical and Vocational institutes across the province, we are proud to be at the forefront of building a skilled, self-reliant, and future-ready generation. Since attaining the status of an authority in 2015, KP-TEVTA has been working diligently to close the gap between education and industry through Competency-Based Trainings, ensuring that our training programs are relevant, practical, and aligned with market needs.

Our youth are the most valuable asset of our province. Every year, thousands of students enter our institutions full of passion and potential. Through practical, hands-on learning, we aim not just to prepare them for jobs, but to inspire them to become innovators, entrepreneurs, and drivers of positive change.

Dear students please take this opportunity seriously. Use your time with us to explore your potential, learn new skills, and shape your future. The world needs skilled minds and capable hands and we are here to help you become both.

I invite all stakeholders to join hands with KP-TEVTA in our shared mission to empower the youth of Khyber Pakhtunkhwa. Together, we create a skilled, confident, and prosperous generation.

Malik Mansoor Qaiser
Managing Director
KP-TEVTA



Foreword by the Principal

Government Polytechnic Institute Sardar Garhi, Peshawar

Dear Students/ Parents,

KP-TEVTA was established through an enactment in 2015 with the objective of imparting technical education and vocational skills through institutions under its administrative and regulatory control. This education is based on syllabi that are internationally acceptable, accredited by national and international institutions, responsive to market needs, and provides nationally and internationally recognized hands-on experience for trainees.

Govt: Polytechnic Institute, Sardar Garhi, Peshawar is one of the state-of-the-art technical institutes in the province, imparting technical education and skills in line with the objectives and spirit of the KP-TEVTA Act, 2015. The institute is equipped with well-established laboratories, including computer, physics, chemistry and comprehensive mechanical shops in Civil, Electrical, and Electronic Technologies for delivering practical training in addition to theoretical instruction. In addition to tools and equipment, adequate training materials are available in the relevant labs and workshops to facilitate hands-on learning. The institute also boasts a highly qualified, enthusiastic, and passionate faculty.

An Institute Management Committee (IMC), led by a non-official member (from the private sector), has been constituted and activated to foster linkages with industry and employers for the placement of graduates. In addition to imparting knowledge and skills, we focus strongly on shaping the attitude and behavior of our trainees. Therefore, we believe that after completing the three-year course at this institute, you will not only have gained sufficient knowledge and skills in your chosen field, but also developed a positive attitude that will enhance your overall competency.

Technical education and vocational training play a pivotal role in the socio-economic development of the country. It is, therefore, our responsibility to focus on technician education and provide competency-based training to enable graduates to compete in the international job market. This approach will contribute to poverty alleviation in the region and enhance livelihoods, living standards, and the economy.

We believe in the TVET sector's definition of "quality" as "*continually striving to improve what we do; offering clients, industry, and the general community products and services that meet, if not exceed, their needs and expectations.*" Implementing a Quality System is an exciting, challenging, and rewarding task. It can bring substantial benefits for you, your staff, your clients, and the TVET sector as a whole. These objectives and standards can be achieved through professional dedication, leadership, commitment, self-esteem, sustained effort, and a clear vision. All students are encouraged to take a keen interest in both curricular and co-curricular activities organized by the institute.

Finally, the Prophet (Peace Be Upon Him) said: "*One who earns by struggle is a friend of Allah.*" We cordially welcome all of you to GPI Sardar Garhi, Peshawar.

Prof. Saeed Ahmad
Principal Govt: Polytechnic Institute
Sardar Garhi Peshawar

Introduction and Brief History of the Institute

Introduction

Technical and Vocational Education and Training (TVET) plays a pivotal role in the socio-economic development of the country. An Engineering Technologist/ Technician is a professional trained in certain aspects of development and implementation of a respective area of technology.

Technicians are skilled workers who work with complex systems or perform highly technical mechanical or diagnostic tests. Depending on the field, technicians may work independently or under the direction of a professional. Technicians can work indoors or might spend most of their time outside. Associate Engineers work as supervisor of handling engineering works and play a role of bridge between engineers/ technologist and skilled workforce.

Since, 2007, there was only one public sector technical institute (GCT Peshawar) in the entire district Peshawar offering three years post matric diploma program in various disciplines, therefore, in order to cope growing demand of the technicians and skilled workforce in the county as well as persistent demand of the youth of the district Peshawar, an ADP scheme "Establishment of Government Polytechnic Institute, Sardar Garhi, Peshawar was approved on land already acquired at village Rano Garhi by the Government of Khyber Pakhtunkhwa on 8th June, 2007.

Both, non-residential and residential (student's hostel) buildings were completed in the year 2011 at total cost of Rs.118.00/- Million. Regular classes in Civil, Electrical & Electronics Technologies were commenced from September, 2011 (Academic Session 2011-2012). Government Polytechnic Institute, Sardar Garhi, Peshawar is working under the administrative control of Khyber Pakhtunkhwa Technical Education and Vocational Training Authority Peshawar.

The institute is located in village Rano Garhi near Chamkani interchange (northern by pass) on Budni Road Peshawar. The institute is spread over a land of 28 kanals having a purpose-built building for conducting academic activities and students' hostel. Total covered area including student's hostel is 6055 square feet. It consists of administration Block, classrooms, workshops/ laboratories for core subjects, a computer laboratory multi-purpose hall, library, mosque and 100 students hostel to accommodate.

Technologies/ Courses Offered

The institute has been established with the mandate to offer 3-Years Diploma of Associate Engineers (DAE) courses in the following regular disciplines:

1. Civil Technology
2. Electrical Technology
3. Electronics Technology

Besides, regular DAE, the Institute also offers certificate level courses/customized courses on demand basis in the following trades:

- Industrial Electrician
- Surveyor
- Plumber and Pipe Fitting
- Quantity Survey
- ICT
- UPS and Solar panel
- AutoCAD
- Other customized short courses

The institute also offers 1-year Diploma in Information Technology (DIT) in the evening shift. DIT is a specialized course which provides opportunity for employment in public and private sectors.

Affiliation and Accreditation Status

- DAE Civil, Electrical Electronics Technologies are affiliated with BTE Peshawar
- DIT and Certificate level courses are also affiliated with BTE Peshawar
- Vocational/CBT courses are affiliated with TTB, Peshawar
- DAE Civil, Electrical, Electronic Technologies are Accredited with NAVTTC
- The institute is Institutionally accredited with NAVTTC

Facilities

The institute has following physical facilities/infrastructure for the convenience and facilitation of students and staff:

- **Administration Block**
 - Principal & PA Offices
 - HoD Offices
 - Accounts and Administrative staff offices
 - Conference Room
 - Students Facilitation Desk
- **Academic Block**
 - **Civil, Electrical and Electronics** Departments consists of purpose-built classrooms, labs with Instructor Offices
 - **Physics/Chemistry** Labs & Instructor Office
 - **ICT** Facilities - two well established Computer Labs with internet facilities
- Library with 5412 Text & General Books
- Surveillance System with 64 CCTV cameras
- Multipurpose Hall
- 02 Generators
- Solar system for backup power supply
- Tubewell with Overhead Water Tank
- Hostel with capacity of 100 Students
- Water Filtration Plant
- Mosque
- Student's Rest Rooms
- Stores
- Guard Room with armed personnel
- Well maintained Green Lawns
- Beautiful flowers and plants
- Tuck Shop
- Car Parking

Administration and Management

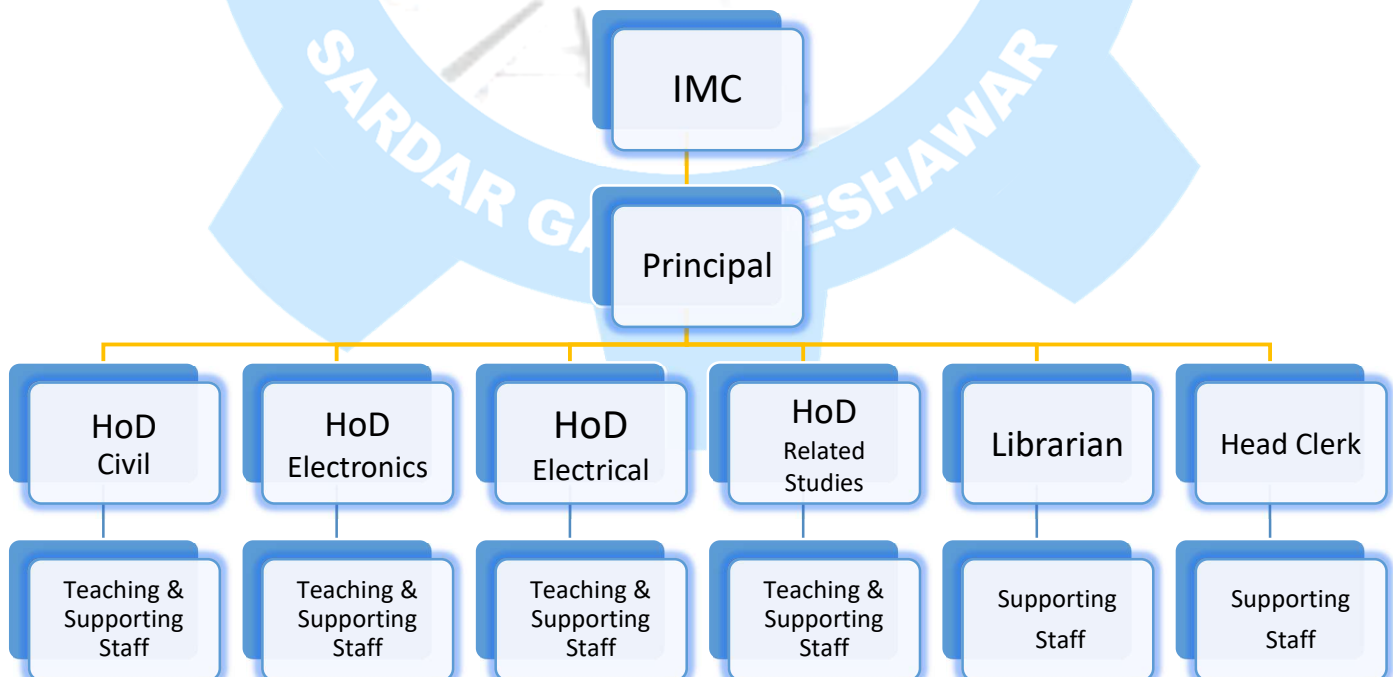
Administrative and Management Bodies

The institute has well-defined organizational structure /organogram and following administrative and management bodies for smooth conduct of curricular and co-curricular activities:

- Organizational Structure/Organogram
- Institute Management Committee (IMC)
- Institute Council (IC)
- Institute Admission Committee (IAC)
- Institute Proctorial Board (IPB)
- Institute Procurement Committee (IPC)
- Institute Debating Society (IDS)
- Institute Monitoring and Vigilance Committee (IMVC)
- Institute Complaint Redressal Committee (ICRC)
- Institute Sports Committee (ISC)
- Other Committees
- Tutorial Groups

Organizational Structure

The institute has well-defined organizational/hierarchical structure for disposing off official business. Each section/program has an in-charge with well-defined job description (JD)/ scope of work. Moreover, the institute has also developed well defined JD for every category of officials/individual for achieving objectives of the institute.



Administrative and Supporting Staff

Sr No.	Designation	Name
1.	Principal	Prof. Saeed Ahmad
2.	Vice Principal	Engr: Muhammad Sadiq Orakzai
3.	Admission Officer	Engr: Rizwan Ullah
4.	Chief Proctor	Engr: Abrar Ullah
5.	Controller of Examinations	Engr: Sahibzada Noor Ul Islam
6.	Librarian	Mr. Asad Khan
7.	Office Assistant	Mr. Gulbadshah
8.	Accounts Assistant	Mr. Muhammad Munif
9.	Estate Officer	Mr. Asad Khan
10.	Hostel Warden	Mr. Rab Nawaz
11.	Junior Office Assistant	Mr. Rustam Khan
12.	Junior Office Assistant	Mr. Umair Hayat
13.	Senior Clerk	Mr. Tariq Khan
14.	Junior Clerk	Mr. Faheem Jan
15.	Store Keeper	Mr. Wisal Khan
16.	PA to Principal	Mr. Syed Shahzad Ali Shah

Students Support & Career Guidance

- Library
- Students Hostel
- Masjid
- Health Care Center
- Co-Curricular Activities
- Internal Assessment
- Parents Teachers Meeting
- Industrial Tour
- Security Measures (CCTV Cameras)
- Internship/Placement
- Sports
- Water Filtration Plant

Scheme of Studies

Department of Electrical Technology

Scheme of Study for DAE Electrical Technology						
First Year						
Sr No.	Course Code	Subject	Contact Hours			Credit
			Theory	Practical	Total	
01	Gen-111	Islamiat & Pak Study	1	0	1	1
02	Eng-112	English	2	0	2	2
03	Math-123	Applied Mathematics-I	3	0	3	3
04	ET -15	Principles of Electrical Engineering	3	6	9	5
05	Ch-132	Applied Chemistry	1	3	4	2
06	ET-121	Basic Electrical Drawing	0	3	3	1
07	ET-146	Workshop Practice	1	15	16	6
08	Comp-122	Computer Applications	1	3	4	2
09	MQH-I	Mutalae Quran-e-Hakeem	1	0	1	1
Total			13	30	43	3
Second Year						
01	Gen-211	Islamiat & Pak Study	1	0	1	1
02	MGM-221	Business Management & Industrial Economics	1	0	1	1
03	Math-233	Applied Mathematics-II	3	0	3	3
04	ET-213	DC Machines & Batteries	2	3	5	3
05	Phy-222	Applied Physics	1	3	4	2
06	ET-223	Electrical Instruments and Measurements	2	3	5	3
07	ET-233	Utilization of Electrical Engineering	2	3	5	3
08	ET-242	Installation, Planning & Estimating	1	3	4	2
09	ET-251	Application of Computer in Electrical Technology	0	3	3	1
10	ET-263	Basic Electronics	2	3	5	3
11	ET-271	Workshop Practice-II (Machine Shop)	0	3	3	1
12	MQH-II	Mutalae Quran-e-Hakeem	1	0	1	1
Total			16	24	40	24
Third Year						
01	Gen-311	Islamiat & Pak Study	1	0	1	1
02	MGM-221	Business Communication	1	0	1	1
03	MGM-311	Industrial Management & Human Relations	1	0	1	1
04	ET- 316	A.C Machines	4	6	10	6
05	ET-322	Power Plant & Energy Conservation	2	0	2	2
06	ET-335	Transmission Distribution & Protection of Electrical Power Systems	4	3	7	5
07	ET-343	Telecommunication	2	3	5	3
08	ET-353	Repair & Maintenance of Electrical Equipment	1	6	7	3
09	ET-364	Digital & Industrial Electronics	3	3	6	4
TOTAL			19	21	40	26
Grand Total			48	75	113	73

Department of Electronics Technology

Scheme of Study for DAE Electronics Technology						
First Year						
Sr No.	Course Code	Subject	Contact Hours			Credit
			Theory	Practical	Total	
01	Gen-111	Islamiat & Pakistan Studies	1	0	1	1
02	Eng 112	English	2	0	2	2
03	Math123	Applied Mathematics-I	3	0	3	3
04	Phy-112	Applied Physics	1	3	4	2
05	CH-112	Applied Chemistry	1	3	4	2
06	Comp-112	Computer Fundamentals	1	3	4	2
07	EL.TR-114	Electrical Circuits	3	3	6	4
08	EL.TR-123	Electronics Devices	2	3	5	3
09	EL.TR-132	Engineering Drawing & Computer Aided Design	0	6	6	2
10	EL.TR-141	Electrical Wiring	0	3	3	1
11	MQH-I	Mutalae Quran-e-Hakeem	1	0	1	1
TOTAL			15	24	39	23
Second Year						
01	Gen-211	Islamiat & Pak Study	1	0	1	1
02	Math-213	Applied Mathematics-II	3	0	3	3
03	COMS-211	Communication Skills	1	0	1	1
04	EL.TR-212	Propagation of Electro Magnetic waves	2	0	2	2
05	EL.TR-225	Analog Electronics	3	6	9	5
06	EL.TR-233	Electrical Instruments & Measurement	2	3	5	3
07	EL.TR-243	Electrical Machines	2	3	5	3
08	EL.TR-253	Communication System	2	3	5	3
09	EL.TR-264	Digital Electronics	3	3	6	4
10	EL.TR-271	PCB Fabrication	0	3	3	1
11	MQH-II	Mutalae Quran-e-Hakeem	1	0	1	1
Total			20	21	41	27
Third Year						
01	Gen-311	Islamiat & Pak Study	1	0	1	1
02	MGM-311	Industrial Management & Human Relations	1	0	1	1
03	OSHE-311	Occupational Safety, Health and Environment	1	0	1	1
04	EL.TR-314	Computer Architecture	3	3	6	4
05	EL.TR-322	Equipment Maintenance & Servicing	0	6	6	2
06	EL.TR-332	Project	0	6	6	2
07	EL.TR-343	Industrial Electronics	2	3	5	3
08	EL.TR-353	Power Electronics	2	3	5	3
09	EL.TR-363	Microcontroller Programing and Applications	2	3	5	3
Total			12	24	36	20
Grand Total			47	69	116	70

Department of Civil Technology

Scheme of Study for DAE Civil Technology						
First Year						
Sr No.	Course Code	Subject	Contact Hours			Credit
			Theory	Practical	Total	
01	GEN-111	Islamiat & Pakistan Studies	1	0	1	1
02	GEN-112	English	2	0	2	2
03	Math-113	Applied Mathematics-I	3	0	3	3
04	CH-112	Applied Chemistry	1	3	4	2
OS	PHY-122	Applied Physics	1	3	4	2
06	CT-114	Basic Surveying	2	6	8	4
07	CT-123	Engineering Material and Construction	2	3	5	3
08	CT-133	Basic Engineering Drawing	1	6	7	3
09	Shop-112	Workshop Practice	1	3	4	2
10	Comp-111	Computer Application	0	3	3	1
11	MQH-I	Mutalae Quran-e-Hakeem	1	0	1	1
Total			15	27	42	24
Second Year						
01	Gen-211	Islamiat & Pak Study	1	0	1	1
02	Math-212	Applied Mathematics-II	2	0	2	2
03	Gen-222	Communication Skills and Report Writing	1	2	3	2
04	CT-213	Public Health Technology	2	3	5	3
OS	CT-224	Advance Surveying	2	6	8	4
06	CT-233	Building Construction	2	3	5	3
07	CT-243	Civil Engineering Drawing and AutoCAD	1	6	7	3
08	CT-253	Mechanics of Structures	2	3	5	3
09	CT-262	Quantity Surveying	1	3	4	2
10	MQH-II	Mutalae Quran-e-Hakeem	1	0	1	1
TOTAL			15	26	41	24
Third Year						
01	Gen-311	Islamiat & Pak Study	1	0	1	1
02	CT-312	Project Management	2	0	2	2
03	CT-323	Advance Quantity Surveying	1	6	7	3
04	CT-332	Environment Health and safety	2	0	2	2
OS	CT-344	Hydraulics & irrigation	3	3	6	4
06	CT-353	Transportation Engineering	2	3	5	3
07	CT-363	Concrete Technology & RCC Design	2	3	5	3
08	CT-373	Soil Mechanics & Bridge Engineering	2	3	5	3
09	CT-382	Civil Engineering Project	0	6	6	2
TOTAL			15	24	39	23
Grand Total			45	77	122	71

Faculty and Physical Facilities

Department of Electrical Technology Faculty

Head of Department

Mr. Dilshad Khan
MS Electrical Engineering



Associate Professor

Engr. Sadiq Orakzai
M.Sc Electrical Engineering



Lecturer

Engr. Muhammad Zubair
MS Electrical Engineering



Mr. Rab Nawaz Khalil
DAE Mechanical



Junior Instructor/ Instructress

Engr. Mansoor Khalid
B.Sc Electrical Engineering



Engr. Muhammad Imran
MS Electrical Engineering



Engr. Abrar Ullah
B.Tech (Hons) Electrical



Engr. Ruqayya Kalsoom
MS Electrical Engineering



Shop Assistant

Mr. Umar Daraz
M.Sc. GII (Electrical)



Shop Attendant

Mr. Ahmed Hussain
DAE Auto



Facilities

Electrical Technology Department has three classrooms and following labs to cater the requirement of DAE curricula:

- Power lab
- Repair and Maintenance lab
- Instruments Lab
- Advance Wiring Lab

The labs are well-equipped with latest instruments, equipment, trainers and furniture. All the requisite facilities are available in the labs.



Power Lab



Advance Wiring Lab



Electrical Labs Practical



Study Tour (Warsak Dam)

**Department of Electronics Technology
Faculty**

Head of Department

Engr. Syed Shafiq Ahmad Shah
MS Electrical Engineering



Lecturer

Engr. Farhan Khan
MS Electrical Engineering



Engr. Muhammad Shoaib Khan
MS Electronics Engineering



Junior Instructor

Mr. Nawab Shah
B.Sc Electronics



Engr. Abdur Rauf
B.Tech Electrical



Shop Assistant

Mr. Muhammad Ishaq
DAE Electrical



Shop Attendant

Mr. Saddam Hussain
SSC



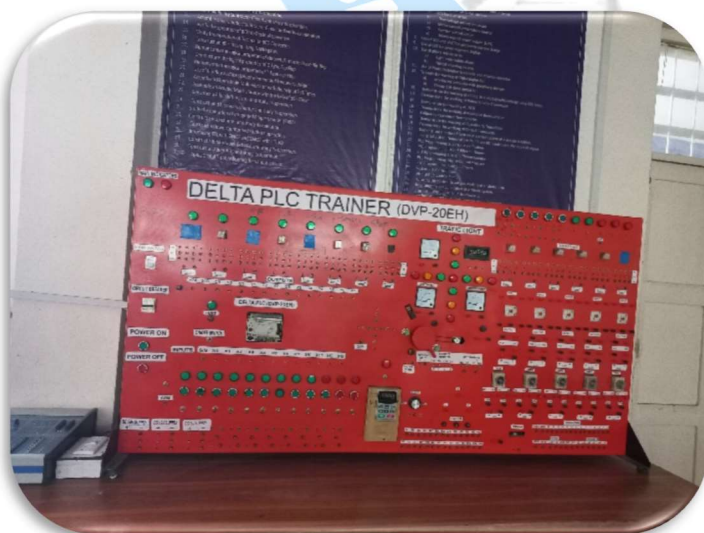
Mr. Safdar Khan
SSC



Facilities

Electronics Technology Department has three classrooms and following labs cater to the requirement of DAE curricula;

- Electronics (Industrial, Power & Analog) Lab
- Communication & Digital Lab



Power Electronics Lab



Digital Electronics Lab



Project Electronics Lab



Analog Electronics Lab



Industrial Electronics Lab



Computer Lab



**Department of Civil Technology
Faculty**

Head of Department

Asstt. Prof Rizwan Ullah
B. Tech Civil



Lecturer

Mr. Shakeel Afzal
DAE Civil



Engr. Daniyal Ibrahim
MS Civil Engineering



Engr. Ijaz Ahmad
MS Civil Engineering



Engr. Sadatullah
BS Civil Engineering



Junior Instructor

Engr. Muhammad Zeeshan
MS Civil Engineering



Engr. Raz Muhammad
MS Civil Engineering



Mr. Shafaat Hussain
DAE Civil



Shop Assistant

Mr. Tanzeel Ur Rehman
DAE Electrical



Shop Attendant

Mr. Muhammad Mustafa
DIT



Mr. Abdullah Taj
DAE Civil



Mr. Abdul Hameed
B.A



Mr. Abdullah
RAC Certificate



Facilities

Civil Technology Department has three classrooms and following labs to cater the requirement of DAE curricula:

- Survey Labs
- Material Testing Lab (Concrete, Highway & Soil Mech)
- Construction Lab
- Public Health Lab
- Hydraulics Lab
- Drawing Hall/ Drafting Lab
- Computer Application & AutoCAD Lab

All the labs are well-equipped with latest instruments, equipment, trainers and furniture.





Deflection of Beam Apparatus



Compaction Factor Test Apparatus



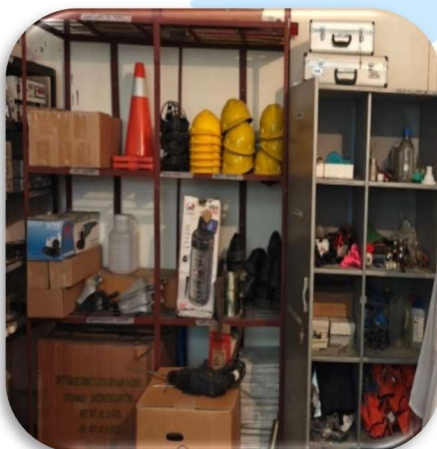
Manometer Board



Sieve Shaker



Loss Angeles Abrasion Testing Machine



Tools & Equipment of Construction Lab



Compression Testing machine



Concrete Drum Mixer



Tools and Equipment of Survey Lab

**Department of Related Studies
Faculty**

Head of Department

Mr. Abdul Qayyum
M.Phil (Physics), M.Ed



Lecturer

Engr. Rahamdullah
B.E Computer Systems Engineering



Dr. Syed Majid Shah
Ph.D Mathematics, M.Ed



Mr. Muhammad Rafiq
MA English



Mr. Qasim Zaman
BS Chemistry



Mr. Afzaal Ahmad
MBA



Mr. Zahid Hussain
M.Sc Statistics



TST

Mr. Imtiaz Shahzad
M.Sc Electronics, B.Ed, DIT



Visiting Faculty

Mr. Rehan Shah
MCS, B.Ed



Shop Assistant

-

Shop Attendant

Mr. Muhammad Gulraiz
Middle



Mr. Ibad Ullah
SSC



Facilities

Department of Related Studies has the following offices and labs to cater to the requirement of DAE curricula:

- Clean and neat class rooms and Labs
- Offices for HoD and Staff
- Physics Labs equipped with latest tool, equipment and appliances.
- Chemistry Labs with modern testing resources
- Computer Labs with 30 PCs, Multimedia and Air Conditioners in both Labs
- Internet, networking, heating and cooling facilities
- Computer chairs and tables for ease of computer operations in the Labs



Chemistry Lab



Physics Lab

Regulations for Admission

General

Availability of Institute Prospectus and last date for submission of admission applications to DAE programs are published in the print media every year. The admission process generally started after declaration of Secondary School Certificate result. Admissions are sought purely on merit policy notified by the Board of Technical Education and duly approved by the Principal in prospectus meeting held every year. Merit for admission is developed on the basis of marks obtained in the Secondary School Certificate (SSC)/Technical School Certificate (TSC)/G-11 Examinations.

Eligibility

A. Admission to DAE program in the Institute shall be opened to the candidate fulfilling the following criteria:

- Secondary School Certificate (SSC)/Technical School Certificate (TSC) with Science.
- Technical School Certificate (TSC). (Specified seats also)
- Two Years Vocational/G-II level certificate with SSC Science (Specified seats only)
- "E" grade is not eligible.
- Those candidates who passed in the subsequent supplementary examination are also not eligible for admission.
- CNIC of Father or Form- B of the candidate must be of the respective area for which admission is solicited.
- Government employee's sons/wards are eligible for admission against open merit seats irrespective of CNIC; provided that they are serving in any Government Department in District Peshawar. Government employees shall affix original service certificate at the time of submission of admission form.
- NOC from the competent authority is mandatory for Government servants.
- Merit list shall be prepared on the basis of marks secured in SSC/TSC examinations.

B. **Age Limit:** 16-25 years for admission to first year classes on closing date of submission of application forms. The competent authority may grant relaxation up to two years in the upper age limit for which the applicant shall have to deposit Rs. 600/- or fee notified by the competent authority time to time in addition to the normal admission fee.

Technology wise Allocation of Seats For Regular Morning Shift

Sr No.	Name of Quota	Civil	Electrical	Electronics	Total
01	Open Merit Seats a) District Peshawar/Son of Government Employees Serving in Peshawar having SSC/TSC Qualification	52	42	-	94
	b) District Peshawar & Nowshera/ Son of Government Employees Serving in Peshawar having SSC/TSC Qualification	-	-	42	42
02	TSC (specified)	02	02	02	06
03	G-II or Two Years Vocational	02	02	02	06
04	Employees of Technical Education (Real Sons/ Brothers)	01	01	01	03
05	GPI/GCT Peshawar Employees (Real Sons/ Brothers)	02	02	02	06
06	Sports	01	01	01	03
Total Seats		60	50	50	160

- **Note-1:** First priority shall be given to real son. In case of availability of seats real brothers of the employees shall be considered for admission in the technology where seat is fallen vacant.
- **Note-2:** All the seats shall be filled purely on merit from the quota reserved from each category, however, in case of seats fallen vacant due to obvious reasons, it can be filled 1st from open merit and then from other districts as well for optimum utilization of resources.
- 2% seats reserved for disabled person having valid certificate from social welfare department.

Technology wise Allocation of Seats For Second Shift

Sr No.	Description	Civil	Electrical	Electronics	Total
01	Open Merit Seats (Section A)	60	50	50	160
02	Open Merit Seats (Section B)	60	-	-	60
Total					220

1. All seats in 2nd shift shall be filled on open merit subject to candidate is the legal citizen of Pakistan.
2. Age limit is 16-25 years.

Admission Policy

- Open merit candidates shall submit their admission forms directly in the admission office of the institute.
- Candidates other than merit shall submit their admission forms through proper channel.
- Retired and in-service employees shall submit original service certificate from their employers.
- Son of deceased employees of Technical Education Department are also eligible for admission.
- Real sons shall be preferred over real brothers.
- All the government employees desirous for admission shall obtained NOC from the competent authorities.
- Shop Assistants and attendants are allowed to apply in 2nd shift on normal fee subject to fulfillment of admission criteria of DAE.
- Reserved categories shall apply directly to the Principal of institute before closing date.
- Candidates seeking admission against sports quota shall submit sports certificates in addition to secondary school certificate.

Other Important Instructions

- Admission is strictly made on merit basis
- Seat left vacant in any category shall be filled through open merit
- Promotion forms shall be provided by the students being promoted to higher classes
- Promotion fee shall be realized within a period of one month. In case of default notices shall be served to the students and parents. A fine of Rs. 10/- per day shall be imposed on student and might be struck off from roll of institute
- Admission to Vocational/G-11 candidates shall be granted in accordance to their trade

Merit List

- Provisional merit list shall be prepared and displayed on institute notice board before three days of displaying of final merit list for addressing complaints by the candidates
- Final merit list and dates of interview (Schedule) shall be displayed on the institute notice board and no separate call letters shall be issued to candidates
- 10 marks per year shall be deducted from candidates passed before annual examination 2021
- 20 marks shall be added to Hafiz-e- Quran on production of Hifz Certificate from a registered madrasa plus passing of Hifz test
- When two candidates have same marks in SSC/TSC or G-11, preference shall be given to candidate to the elder one

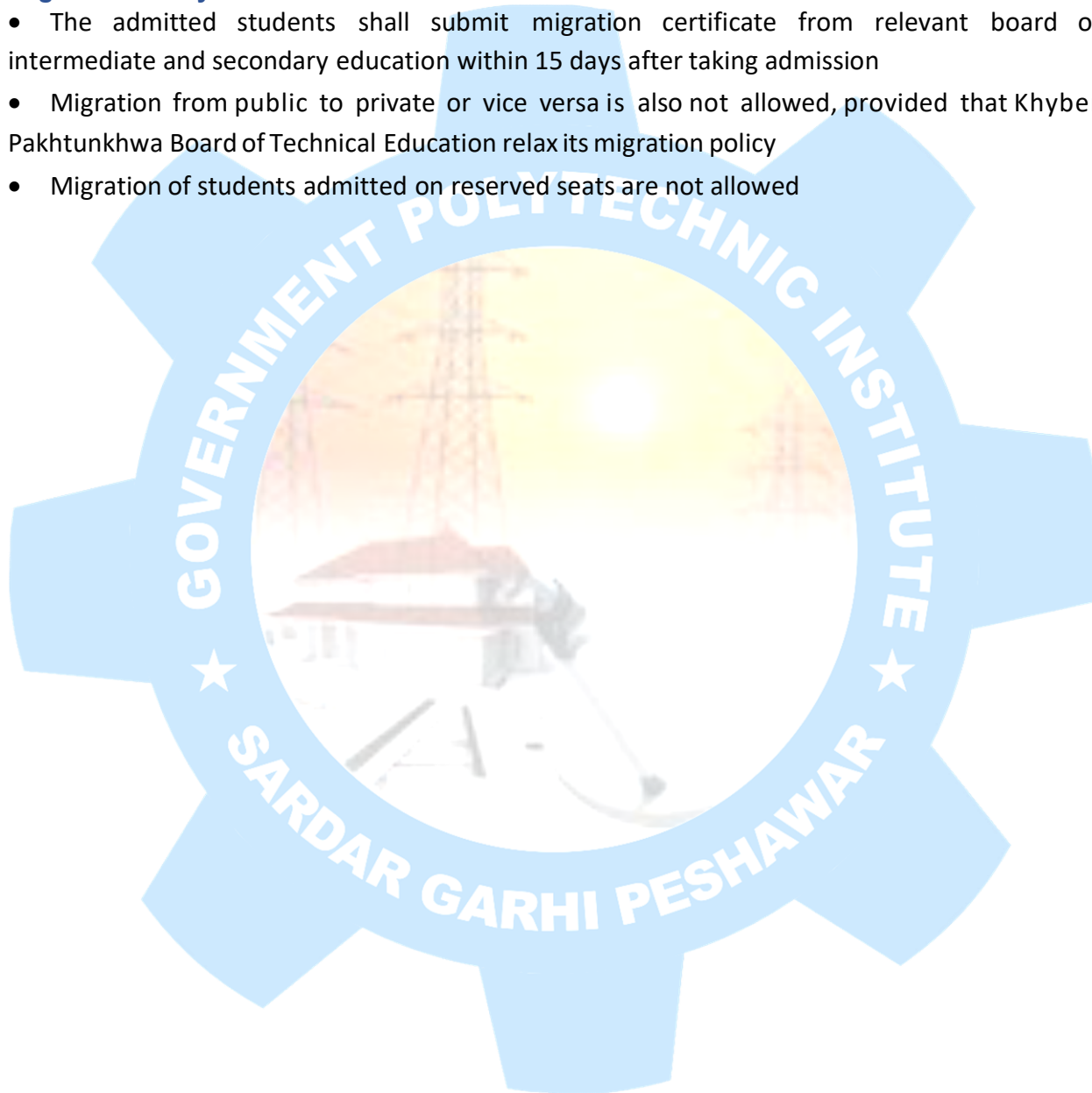
Interview

- Selected candidates must be present with parents/guardians on the date and time of interview scheduled by the institute
- Candidates must bring original documents for verification on the date of interview
- Candidates must bring approved fee and deposit fee on the same day otherwise their admission shall be treated as cancelled and the next candidate on merit shall be entertained

- If a candidate standing in merit comes late, or remains absent on the date/time of interview, he himself shall be held responsible for losing choice of Technology, however, he can be admitted in any other technology of his choice, provided that seats are available in that technology.
- Technology once allotted shall be final.

Migration Policy

- The admitted students shall submit migration certificate from relevant board of intermediate and secondary education within 15 days after taking admission
- Migration from public to private or vice versa is also not allowed, provided that Khyber Pakhtunkhwa Board of Technical Education relax its migration policy
- Migration of students admitted on reserved seats are not allowed



Students Conduct and Discipline Act

General Instruction for Students

The institute administration expects from every student to manifest the sense of responsibility inside & outside the institute as an exemplary student, it will be addition to honor, dignity & majesty of the institute. Students must be regular & punctual, and follower of law and order in the institute. They must follow orders/instructions displayed on the notice board and must not show their slackness, heedlessness, impertinence. The defaulter may be expelled from the institute by the institute management under code of conduct of Rules and Regulations.

These regulations are framed under the "Act 1989" of the Government of Khyber Pakhtunkhwa .

Applicability and Commencement

These regulations shall apply to all students on the roll of Universities/Teaching institutions including Government Polytechnic Institute, Sardar Garhi, Peshawar and come in to force with immediate effect. (For further details, please visit www.gpip.edu.pk)

Uniform

The institute has the following approved uniform:

Sr No.	Dress	Summer	Winter
01	Pant	Grey	Grey
02	Shirt	Navy Blue	Navy Blue
03	Shoes	Black	Black
04	Socks	Black	Black
05	Sweater	-	Blue / Black
06	Coat	-	Blue / Black
07	Tie	Optional	Optional



All the students are required to be in proper uniform cording to season, otherwise, shall not be allowed in the institute premises. In case of violation, the Chief Proctor or Class Teacher or HOD concerned may impose penalty delegated to him under the institute regulations mentioned above.

Student Identity Card

The students are required to display institute identity card issued by the institute. If any student does not comply, he shall be fined by the Chief Proctor or Class Teacher or HOD to the tune of Rs. 50/- each. However, students working in mechanical workshops are exempted from displaying ID. In case of loss of card, the institute shall provide a duplicate card on payment of Rs.

200/-. The ID shall be returned to the Institute administration at the time of clearance, otherwise security shall be forfeited.

Leave

The students must take prior permission from their respective HOD in case of leave. Emergency leave can be granted afterward on proper grounds. Sick leave may have a medical certificate from a medical officer of government hospitals/dispensary.

Fee Concession

Every year 10% students of the total strength of students are allowed fee concession in tuition fee only for deserving students nominated by their respective department. Brother concession is also allowed as per government rules.

Class Attendance

Every student is required to be present in the class daily. If any student remained absent continuously from six classes without permission, his name shall be struck off from the role of institute.

Re-admission is allowed within 15 days on the payment of Rs. 1000/- for first time and Rs. 2000/- for the second time, whereas third time re-admission is not allowed. After that he shall be removed from the roll of institute.

A student shall be allowed to appear in the Board examination on aggregate of 75% attendance. 10% relaxation is allowed on medical ground on the production of medical documents. The attendance is counted from the commencement of academic session till 30 days before the start of Board examination.

50% fee shall be charged in case of repeat the year.

Fee Structure

Regular Morning Shift

Sr No.	Classification/Head of Account	Rate (Rs)
A Board of Technical Education Dues		
1	Board registration fee (once)	610/- or revised
2	Board diploma fee (once)	330/- or revised
3	Sports fee	360/- or revised
Total (A)		1300/-
B Government Dues		
1	Admission fee (once)	200/- (once) or revised
2	Tuition fee	500/- PA or revised
Total (B)		700/-
C Student's Welfare Fund		
1	Medical fee	200/-
2	Society fee	200/-
4	Identity card fee	100/-
5	Security (Refundable)	1000/-
6	DMC verification fee	700/-
7	Mosque Fund	200/-
8	Other Miscellaneous	2600/-
Total Miscellaneous Dues		5000/-
Grand Total Fee (A+B+C)		7000/-
D Re-admission Fee		
1	First chance	1000/-
2	Second chance	2000/-
E Duplicate Identity Card		200/-
F Second Shift Fee		16200/-
G Diploma in Information Technology (DIT) Fee		
1	1 st Semester including Board and Government Fee	8000/-
2	2 nd Semester	6000/-

Hostel Fee/ Fund

Sr No.	Fee	Rate (Rs)
01	Hostel Rent	500/-
02	Service Charges	2400/-
03	Crockery Fund (Once)	500/-
04	Hostel Security (Refundable)	1000/-
05	Mess Advance (Once)	3000/-
06	Electricity /Gas Charges Advance	5000/-
Total		12400/-

Note: - Disabled Persons shall be charged Board dues only, rest are exempted in case of admission in morning shift.

Second Shift/ “No Profit No Loss Program”

The institute also run approved DAE programs in the evening/second shift on “No Profit No Loss Basis”. All the facilities available in the institute are utilized for imparting training to the students of second shift program like regular morning shift.

Second shift program was introduced in public sector institutions in order to provide quality education and training as compared to private sector institutions and also optimum utilization of the available resources.

Since 2012, second shift program has been introduced in the institute as such enhanced technician according to the demands of public. The program is running on self-finance basis without expending a single penny of the public exchequer.

Diploma in Information Technology (DIT)

The institute also offers one-year DIT program consisting of two semesters in addition to regular DAE programs. Candidates having Secondary School Certificate are eligible to seek admission in DIT program. The pass-out have ample opportunities to seek ministerial nature of jobs both in the public and private sectors. The fee charged is reasonable as compared to outcomes of the program.

Certificate Courses

In addition to DAE, and DIT, the institute also offers certificate level /short courses in various trades in morning and evening shifts.

Refund of Fee

Deposited fee of an admitted student in 1st year may be refunded as under:

Sr No.	Stage	Refund
1.	Before commencement of classes	Full Fee
2.	Within 30 days from commencement of classes	50% excluding Govt:/ BTE dues
3.	After 45 days from commencement of classes	No re-fund

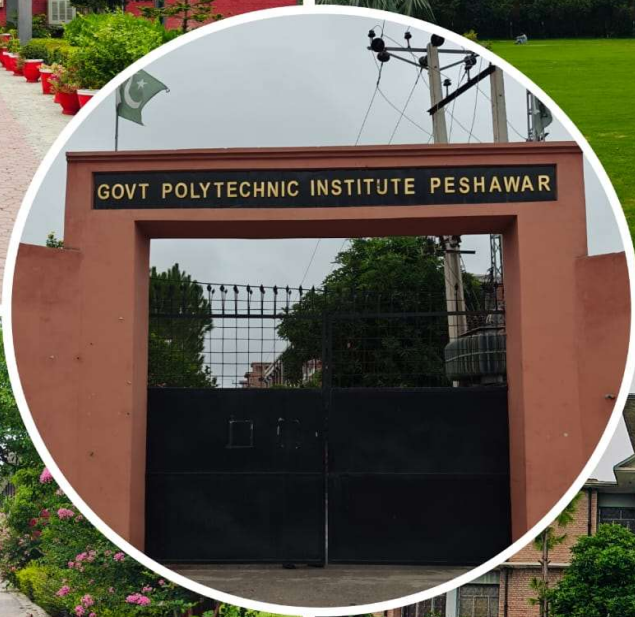
Migration Fee

Relevant portion of the fee is kept by the parent college/ institute and with effect from the date of migration, the remaining fee is sent to the principal of concerned college/ institute through cross cheque. The migration process of the student may be completed upto 30th September. The principal may grant concession in tuition fee only upto 10% of the admitted/enrolled students in morning shift.

For further detailed description of prospectus, please visit and download

www.gpip.edu.pk/downloads/

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Masjid



Library



Water Filtration Plant

